

## **2010-2011 Registration Information**

To reserve your child's place at the Early Childhood Center, please complete the attached registration forms and return them to the Early Childhood Center with the necessary deposit. Your check should be made payable to: Congregation Beth El. **Unless you are paying in full by August 2, please complete the Tuition Management Systems application, include the \$40.00 fee (1 per family), and submit it with your registration forms.** We will not be able to process your registration without it. You may do this either in person or through the mail.

Accompanying this letter are the following documents:

- Registration Form (Blue)
- Explanation of Fees (White)
- Program Selection Forms (Pink)
- Tuition Record Form (Yellow)
- Tuition Management Systems (White)
- Camp Application Forms (Purple)

One registration form and deposit will be required for each family.

Instructions:

1. **Please be sure to sign and date the registration form.**
2. **Make sure you write the child's name next to every program you are selecting.**
3. **Fill in the top of the Tuition Records Form and list your child(ren) and the programs selected.** *The office will fill in the fees.*

**You will receive details about your child's class assignment at a later date. Should the class be full, you will be put on a wait list. A packet of forms will be mailed to you over the summer. They are to be completed, in full, by August 6, 2010.** For additional information about program offerings or any questions, please contact the Early Childhood office at (856) 675-1166.