

**Minutes of the meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, January 5, 2011 at 7:00 P.M.**

Commissioner John C. Kenny called the meeting to order.

John Ur, Clerk: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our men and women serving overseas.

**PRESENT:** Commissioner John C. Kenny, Commissioner Patrick Kenny, Commissioner Todd Howell, Commissioner Ken Gardner  
**ABSENT:** Commissioner Richard Gould  
**ALSO PRESENT:** Attorney – Gregory Goodman  
Clerk – John Ur

Commissioner J.C.K.: Let’s do the minutes from the November 22<sup>nd</sup>, 2010 Budget Meeting.

Commissioner Todd Howell made a motion to approve the minutes of the November 22<sup>nd</sup>, 2010 Budget Meeting which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Next one will be the December 1<sup>st</sup>, 2010 Regular Meeting.

Commissioner Todd Howell made a motion to approve the minutes of the December 1<sup>st</sup>, 2010 Regular Meeting which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Okay, Committee Reports – Personnel. Commissioner Howell.

**COMMITTEE REPORTS:**

**PERSONNEL:**

Commissioner T.H.: Under Personnel I’d just like to report a couple of things. As you are well aware we had a bad snowstorm last week and I’d just like to have it shown in the record that I appreciate the work that was done by all of the career people who responded to the call for overtime under difficult circumstances at the very best and to those volunteers who finally and eventually managed to show up to

the various alarms that we had. It was a very good job. The District was well protected and I appreciate it very much. Other than that our vacations have pretty much ended for the year 2010. There are a few people still out on vacation and everything else is preceding under normal circumstances. That's the end of my report.

Commissioner J.C.K.: Okay, any questions for Personnel?

Commissioner K.G.: Can I ask one thing? Maria had mentioned to me yesterday when I got my package, there were two injury reports in here. I know some of the captains attach a little written notes. I remember Captain Foerch used to do it sometimes. It's kind of hard to tell from looking at it, you know, how serious or minor the event was even though we've got all these pages. It's not really.....

Commissioner J.C.K.: On one of them we're going to be going an Executive Session on it.

Commissioner K.G.: Okay, alright, then I'll hold my comments.

Commissioner J.C.K.: Okay. Alright, on the other one.....

Commissioner K.G.: No I'll just wait, I didn't realize that.

Commissioner J.C.K.: Yea we're going to have on all of them. Do you guys want to, I know we are supposed to do the budget tonight do you want to hold right now for the committees and do the budget?

Commissioner P.K.: Fine that's not problem.

Commissioner J.C.K.: Okay, everyone should have a copy of the 2011 proposed budget. We'll call the opening for public comment to adopt it. Is there any changes that anybody wishes to make before we do anything?

Commissioner P.K.: No.

Commissioner J.C.K.: Okay, alright we'll open it up for public comment. Please state your name and your address.

Commissioner Patrick Kenny made a motion to close the public portion of the budget which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: John, do you want to read the adopted 2011 Budget Resolution?

John Ur: I'll summarize it because it'll appear in the minutes. This is the 2011 adopted Budget Resolution, whereas Fire District #1 2011 Budget whereas much has

been considered for adoption reflects the annual revenue and appropriations in the amount as introduced. The 2011 Budget is in compliance with the property tax levy CAP off and whereas the annual Budget as presented for adoption reflects total revenue of \$7,845,417.00 which includes an amount to be raised by taxation of \$6,217,859.00. Again total appropriations are \$7,845,417.00.

Commissioner J.C.K.: Okay, let me see here, I guess we'll go with a motion.

Commissioner Todd Howell made a motion to adopt the 2011 Budget which was seconded by Commissioner Patrick Kenny and carried unanimously with a statement from Commissioner Patrick Kenny.

Commissioner P.K.: I'd like to say that I fought forward on our diligence of trying to get the budget in going under CAP, zero cent increase to the taxpayers, and below taxation from last year's budget. I don't think there is another fire district in the town that's even doing that and I fought for trying to give back to the taxpayers in these economic times.

Commissioner J.C.K.: Okay, we'll continue then with Committees. We'll go into Equipment and Purchasing.

#### **EQUIPMENT AND PURCHASING:**

Commissioner J.C.K.: Equipment – Engine 10 the blower needs to be changed on that for the defroster. It was up there and we brought it back because they didn't have the part. They had to go back up to actually have the whole dashboard removed on that to make the necessary repairs on that. Overall the equipment held up well during the snowstorm. Purchasing – Captain Golden has been taking care of getting the necessary nozzles that we have shortages on and getting those replaced. Any questions for Equipment? Okay, Fire Prevention Bureau. Commissioner Kenny you might as well do Hydrants too.

Commissioner P.K.: Okay, I might as well just go right down the line

#### **FIRE PREVENTION BUREAU:**

Commissioner P.K.: In the absence of Commissioner Gould who is ill, the Fire Prevention Bureau handed out the Fire Prevention reports of the month, at the end of the year. The Fire Prevention is now starting to get themselves back into the inspections for the New Year. There are life hazards and non-life hazards. I was sitting with Lieutenant Repace and we're putting the schedule together where since the bureau is a little light right now on peak personnel because of retirements and some transfers, we'll be turning to the shifts to go out and do some life hazard uses. Once we get the whole thing plan together we'll put it down to all the captains and lieutenants so that they can have the guys on the shifts going out and doing

inspections after they get all their men and training done in the month of January. So more than likely in February we'll start that. That's the Fire Prevention Bureau.

**HYDRANTS:**

Commissioner P.K. Hydrants – Cleaning and relining is all complete in the Sewaren section and everything is running out there. When the spring comes we're going to go out there and try to get some readings on seeing how increased everything is. They still have the whole entire alley to do. They're going to replace that with all new pipe. The snowstorm of last week kind of delayed that so I'm not sure if they're going to wait for some warmer weather or if they're going to do it in the spring. But all cleaning and relining in the Sewaren section of the township has been done, the hydrants have been replaced and we're moving along on that. They did tie in the brand new six inch line on to the sixteen which is at the corner of Ferry and West and now that goes all the way down Ferry Street and ties into Cliff Road. The high school connection is connected on the six right now and I believe in the spring when they get the permits they'll be opening Route #35 where they'll actually be moving the sixteen off of Route #35 and into the right of way over by the library and then they'll tap into the sixteen which will increase all the water in the upper Barron Avenue side. But that is up and running right now actually on the six inch stuff. That's all I have under Hydrants.

Commissioner J.C.K.: Okay, Building and Grounds.

**BUILDING AND GROUNDS:**

Commissioner P.K.: Building and Grounds – We had the normal supplies ordered for the month. Image First did the normal linen service, Bowco was in for their monthly service, George Paul Electric repaired the electrical outside the main door, Associated Restaurant worked on the oven in the back room, Globe Solutions was in and fixed door number five where the door was hit, put the new section in and the part should be in this week to fix door number four which is the motor in the roof that needs to be replaced. Marty Genser was in, he's doing the ceiling tiles in the dorm, he's doing the railing which is our fire inspection report that we failed, he did the winterizing of the sprinkler system and he installed the new television in the back for the volunteers and the career. During the storm I did notice the one gutter on the Brook Street side is broken. I'm going to be reaching out to a gutter guy and have him come in and replace the gutter. That's all I have this evening.

Commissioner J.C.K.: Okay, any questions for any of those reports?

Commissioner K.G.: Pat just something that might be extra, when we were here in New Year's Day all around the maze we saw a huge block of snow come off the roof.

Commissioner J.C.K.: That's what broke the gutter.

Commissioner K.G.: Right, not hard to figure, but I don't know with the solar panels if we need to do anything special. I mean obviously the snow was quite usual.

Commissioner P.K.: I think it was just the heavy snow. There was two inches up on the roof with the blowing and then as it started to melt it started shifting, shifting, shifting and came down. It actually looks like the one soffit where the gutter broke actually, you know, might have rotted away. Forty years the building is here. We replaced things but I'm not sure how much they've gotten done of replacing the wood behind the gutters.

Commissioner K.G.: Okay.

Commissioner P.K.: But I think that's what happened is it's just too much, the wood gave out what was connected to the gutter and the gutter broke and that's when all the snow came down.

Commissioner J.C.K.: You'll be able to see it more on this one. We got four inches coming on Friday so.

Commissioner K.G.: I mean we're lucky nobody was walking past at the time because it was really a big (inaudible) we were standing at Ray's and with the big side window you could really see it come off. It was a big thing. I didn't know if with the solar panels if we need to do anything, you know, different.

Commissioner J.C.K.: Like some slicers or something.

Commissioner K.G.: Right.

Commissioner J.C.K.: Okay, under Safety.

### **SAFETY:**

Commissioner J.C.K.: I'm going to be talking to the Chief right after the meeting. I'm going to pick a date to have a Safety Committee meeting starting off the New Year right. That's all I have tonight under Safety, any questions? Okay, Liaison to the Volunteer Fire Company, Mr. Gardner.

### **LIAISON TO THE VOLUNTEER FIRE COMPANY:**

Commissioner K.G.: Patrick mentioned the monitor in the back room. I just want to mention that there was some discussion of last month's meeting. Marty connected to the sound system and that all seems to be working good now so I talked to Ron about it and, you know, just check the volunteers before we go forward with anything else. We just got to, you know, check what we have. I think everything's working pretty good. We swore in our new officers on January 1<sup>st</sup> of course and Chief Leminelle is taking over this year. We also have our fit testing underway. The volunteers have

been stopping in getting fit tested. I know I pulled my forms out the other day and Captain Kenny said he was going to be running a big bulk of them up to JFK to get that process underway. Super Saturday is what?

John Ur: January 15<sup>th</sup>, 8:30 A.M.

Commissioner K.G.: For everybody to get their training all up to speed. Mr. President, there was one question last year about the CPR whether it was in or out, needed or not needed, so if you could just provide maybe, I don't know if it's your responsibility or not, my understanding was I think at the end the State said we didn't have to have it. It's only a requirement for Firefighter One. It's still a good program.

President Leminelle: Our cards expire February of this year. I talked to Tommy Mack and we're going to set up for February to do the process over again so we're good for another two years with the CPR.

Commissioner K.G.: Okay, there was some question last year as to whether that was required for interior firefighter or not and I think that from the State site that it wasn't required. Once you have your Firefighter One license or certificate you're already grandfathered in under that clause so as long as you have a Firefighter One. Not that offering CPR isn't a good thing. It was just a matter of requirement. So we'll let Jeff work out the details on that. This way we'll get a clear message to the volunteers on that. I know the Chief's truck is all cleaned up. It looks good so that's taken care of. That's it for now.

Commissioner J.C.K.: Okay, I got one for you. I'll talk to you afterwards.

Commissioner K.G.: Okay.

Commissioner J.C.K.: Okay, we'll go into reports of Payroll and Bills for December.

**The report of Payroll and Bills for December, 2010:**

John Ur: The report of Payroll and Bills for the month of December, 2010

Bills: \$206,173.80                      Payroll: \$351,583.43

Commissioner J.C.K.: Okay I need a motion to accept that.

Commissioner Todd Howell made a motion to accept that which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner J.C.K.: Okay, Treasurer's Report.

**TREASURER’S REPORT:**

John Ur: The treasurer’s report for January 5<sup>th</sup>, 2011:

Previous Balance – December 1 <sup>st</sup> , 2010	\$2,716,612.28
Deposits	\$1,088,527.85
Payroll and Related Taxes	\$317,526.24
Current Bills	\$206,172.08
Ending Balance	\$2,281,440.81

Commissioner John C. Kenny made a motion to accept the Treasurer’s report as read which was accepted by Commissioner Todd Howell and seconded by Commissioner Patrick Kenny and carried unanimously.

**COMMUNICATIONS:**

John Ur: All communications, Mr. President, have been passed to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business Commissioner Kenny

**UNFINISHED BUSINESS:**

Commissioner P.K.: The only thing I have sir is today I turned over a check to the Clerk’s Office for \$12,705.00 which is, I believe, a partial reimbursement from the March storm that we had the floods from FEMA. So that was turned over to the Clerk’s office today. That’s it under Unfinished Business.

Commissioner J.C.K.: Okay, Commissioner Howell.

Commissioner T.H.: Nothing sir.

Commissioner J.C.K.: Okay

Commissioner T.H.: We’ll have to discussion a certain matter in Executive Session concerning one of the employees.

Commissioner J.C.K.: Okay, Commissioner Gardner.

Commissioner K.G.: Nothing else.

Commissioner J.C.K.: Okay, Greg.

Gregory Goodman: I have nothing.

Commissioner J.C.K.: John

John Ur: Nothing Mr. President.

Commissioner J.C.K.: Okay, the only thing I have under old is I want to give this to the attorney. As you know last month the president of Local 290 of the International Association of Firefighters, which is our union firefighters here, came and asked that they would, on their own time, go out to the seniors and to people that are in need and be able to do free home and fire inspections and install smoke detectors and CO detectors, am I correct on that Mr. President?

President Leminelle: Yes.

Commissioner J.C.K.: At no cost to the residents of the fire district. This would ensure their public safety and their health for a long term and it may possibly save a life. This is being done in another municipality. What he did was he was able to get me a copy of the Resident's Entry Form, it's an authorization release of no harmless agreement. I'm going to turn this over to the attorney to be looked at. I think this is an outstanding thing for our firefighters, on their own time, to go out to our people and inspect their homes and also install smoke detectors and CO detectors. I mean just one of these, if it saves a life; it's well worth it. Besides the fact that maybe it can reduce the fires for us. Todd I applaud you and the local for this.

Commissioner T.H.: Thank you Mr. President.

Commissioner J.C.K.: Okay, I don't have anything else. The only other thing I have under Unfinished Business is you should have gotten an e-mail with the feasibility study. If you want next month you can talk about it if you like. If you've got questions, I wouldn't get too crazy about it but we can sit next month and talk about it if you want to or if no one really wants to I just wanted to give it to you. That is the final report that's out there.

Commissioner T.H.: Alright, we'll do it next month when we get it.

Commissioner J.C.K.: Alright, New Business.

**NEW BUSINESS:**

Commissioner J.C.K.: Commissioner Kenny.

Commissioner P.K.: I have a couple of quick ones. Number one, for the blizzard last week I talked to the Clerk's Office. We put in for reimbursement through FEMA for our overtime or we will be as soon as the declaration is signed by the President. It says that we are a disaster area and we are entitled to FEMA money. We will do the

same thing like we did for the March storm. We'll put in our cost recoveries and see how we make out. Number two, everybody sees that there is, in their packets, a copy of a check from the Colonia Board of Fire Commissioners for \$2,500.00. That was to get into the CAD system back about ten years ago. District #1 and District #7 did a joint effort to pay for the CAD system for the fire for the laptops and the apparatus and the cost is \$2,500.00 from each district that they want to get in. Colonia has paid us their \$2,500.00 because they're in now. We have to take that \$2,500.00 and split it in half and give District #7 half of that. It was easier to pay it to us, is that correct then?

Commissioner J.C.K.: \$5,000.00.

Commissioner P.K.: \$5,000.00 what, a district?

Commissioner J.C.K.: Yes.

Commissioner P.K.: You said \$2,500.00.

Commissioner J.C.K.: Before.

Commissioner P.K.: I asked you this three times already and that's what you told me.

Commissioner J.C.K.: I have to pull the original agreement out.

Commissioner P.K.: Pull the original agreement. We got half of it then.

Commissioner J.C.K.: Okay.

Commissioner P.K.: We'll hold it. We'll cash the check but.....

Commissioner J.C.K.: Yea.

Commissioner P.K.: We'll look into it. Now the only other thing is I'm sorry I stopped out to make an emergency call. On the add-on bills I believe I approved it at last month's meeting for Marty to do what we had to do so I just want to make sure that we're good. That's all I have tonight.

Commissioner J.C.K.: Okay, that's it. Commissioner Howell.

Commissioner T.H.: Nothing sir.

Commissioner J.C.K.: Commissioner Gardner.

Commissioner K.G.: The only thing I have is I think Keith is, the paging system, my number didn't get updated yet.

Lieutenant Repace: I know Bobby Minkler just redid a whole bunch of numbers and deleted all the retirees.

Commissioner K.G.: Okay, unless, the one from the snowstorm was on my old line so maybe there hasn't been a page since then.

Lieutenant Repace: Alright, I can find out. He's working tomorrow so I'll find out tomorrow.

Commissioner K.G.: Okay, you're the one that handles that or who do we.....

Lieutenant Repace: I kind of just delegate it, you know. It's through Mr. Minkler's friend that handles the updates of the phone numbers. So when somebody tells me to change or whatever I say here. I give it to one of the Minklers to take care of it.

Commissioner K.G.: Okay, alright, thanks because I have a page last week I think.

Commissioner P.K.: For the fire on Amboy Avenue there should have been one.

Commissioner J.C.K.: Yup.

Lieutenant Repace: Yeah, there should have been one from the Amboy Avenue fire.

Commissioner P.K.: So last Wednesday.

Commissioner K.G.: Yeah, I didn't get that on my new phone so.

Lieutenant Repace: Alright, tell me tomorrow and we'll address it again or I'll see where he stands with it.

Commissioner J.C.K.: Okay, anything else?

Commissioner K.G.: No.

Commissioner J.C.K.: Greg.

Gregory Goodman: Yeah, it is time again to renew our Bonds from our lead prepping system and I've been in contact with Laura Grellinger at the Columbia Bank. She was hopeful to get it done for this meeting but unfortunately she never got it over to me. So I think by the end of the week I'll have same one as last year redone and I'll just have the President to review and sign it so you can have that.

Commissioner Todd Howell made a motion that the documents are received and have the attorney review them and have the President sign them in a timely manner which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner J.C.K.: Okay, nothing else?

Gregory Goodman: No.

Commissioner J.C.K.: John.

John Ur: You have the bill in front of you Mr. President which is, with the Acting Secretary, advocating the Budget.

Commissioner J.C.K.: Okay, we're going to make Commissioner Kenny the Acting Secretary to take care of the Budget, how's that?

John Ur: Okay.

Commissioner J.C.K.: There you go. Okay, I have, Chief, the 2010 LOSAP list. As soon as you can get that together that'll be great so we can read that and post it for thirty days so we can get going.

Chief Foerch: I think the fire company secretary will complete them.

Commissioner J.C.K.: Okay, thank you. I apologize, before there was some add-on bills in your packet. There are four of them totaling \$28,082.12. I need a motion on those.

Commissioner Todd Howell made a motion that the add-on bills be paid which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: We have transfers from the Clerk's Office, am I correct?

Maria Bucsanszky: Yes, shall I read them?

Commissioner J.C.K.: Yes, you're more than welcome.

Maria Bucsanszky: Whereas the treasurer of Fire District #1 reports that certain 2010 budget appropriations have insufficient balances to meet the 2010 expenditures and whereas certain other budget expenditures have balances in excess of their needs now therefore be it resolved and upon recommendation from the treasurer and in accordance with NJSA 40A:14-78-9 that transfers from budget line items with excesses be authorized to the budget items with insufficient balances. The total of the Line Items that are transferred is \$31,000.00.

Commissioner J.C.K.: Okay, we need a motion.

Commissioner Todd Howell made a motion that the necessary transfers be made which was seconded by Commissioner Patrick Kenny and carried unanimously except for a question from Commissioner Ken Gardner.

Commissioner K.G.: It's all related to the snowstorm right?

Commissioner J.C.K.: Is that what pretty much drove it?

Maria Bucsanszky: It was the last two weeks.

Commissioner J.C.K.: Right. Patrick, question?

Commissioner P.K.: The Fire Prevention Bureau too Maria?

Maria Bucsanszky: Yes, the storm was just \$19,000.00 itself which was the bulk of it.

Commissioner P.K.: I just want to say during the Christmas season we had the fire inspectors up in the mall doing their inspections. I believe, don't quote me on it, I'm waiting for the number, I believe it's in the packets on the bottom how much money we took in in the funds. I think it was \$8,800.00 we took in in funds.

Commissioner J.C.K.: You have that nailed right on the money.

Commissioner P.K.: That's not it Jack, \$33,000.00.

Commissioner J.C.K.: Penalties issued \$33,000.00

Commissioner P.K.: \$33,000.00, so.

Commissioner J.C.K.: And we collected \$8,800.00?

Commissioner P.K.: Yes, so it shows that they are up there even though we were paying overtime but we basically got our overtime back that we put out and the fines and penalties. They made sure that the mall and the corridors were all safe for all the shoppers. So thank you the Fire Prevention Bureau for doing their job diligently up there.

Commissioner J.C.K.: Okay, the next one I have is going to be for the temporary budget.

Maria Bucsanszky: Whereas NJSA 40A-78.17 provides that where any contract, commitment or payments are to be made prior to the adoption of the budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided and whereas the date of this Resolution prior to January 15<sup>th</sup>, 2011 and whereas the total appropriation of the 2010 Budget exclusive of any appropriations made for interest and debt redemption charges and capital improvements in the sum of \$7,805,427.00 and whereas fourteen percent of the total appropriation in the 2011 Budget exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund in said 2010 Budget is

the sum of \$1,019,760.00. Now therefore be it resolved by the Board of Fire Commissioners of the Township of Woodbridge Fire District #1 that the temporary 2011 Budget be approved in the amount of \$1,092,716.00.

Commissioner Patrick Kenny made a motion to accept the temporary Budget which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Okay, that takes care of that. I just want to pass this on to Commissioner Kenny, I see that there's something from the town in regards to fire zones and stuff.

Commissioner P.K.: There are just some new fire zones added in.

Commissioner J.C.K.: Alright, could you just pass this on to the Fire Prevention Bureau?

Commissioner P.K.: The bureau got a copy but I'll give them another one.

Commissioner J.C.K.: Okay, that takes care of that. Before we go into Executive, remarks or comments from the audience and we'll start with the Chief's report.

**REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:**

**CHIEF'S REPORT:** Chief Ronald Leminelle

	<u>2010</u>	<u>2009</u>
December Calls	59	72
Year To Date Calls	841	677

Chief Ronald Leminelle: The increase was due to that storm back in March.

Commissioner P.K.: Anything else Chief?

Chief Ronald Leminelle: There is the Super Saturday. That's about it Jack at this time.

Commissioner J.C.K.: Okay, remarks or comments from the audience. Just state your name and your address. Okay, I need a motion to go to Executive Session to prepare some matters in legal involving Employee 1404, 1407, 2412 and that should be it.

Commissioner Todd Howell made a motion to go into Executive Session which was seconded by Commissioner Patrick Kenny and carried unanimously at 7:32 P.M.

Commissioner John C. Kenny made a motion to return to the regular part of the meeting which was seconded by Todd Howell and carried unanimously at 8:35 P.M.

Gregory Goodman: In Executive Session we discussed employment issue regarding Employee 1407, 2412 and 1404 and, I think, we're going to go into shift changes. I don't know if there is anything else.

Commissioner J.C.K.: Yes, effective tomorrow morning 1404 will be transferred to the Fire Prevention Bureau on steady days until his return from illness. Then 2412 has requested a transfer to Suppression and we are granting that request. Commissioner Howell will be taking care of that and making the necessary arrangements on that. The other necessary transfers will be in line with the incurrence to the contract for vacation picks. I also need an authorization to increase the professional services for Mr. Bernstein. I think it was for five thousand dollars.

Commissioner Todd Howell made a motion to authorize the increase for professional services which was seconded by Commissioner Pat Kenny and carried unanimously.

Commissioner J.C.K.: Anybody else got anything to come before the Board?

Commissioner Patrick Kenny made a motion to hire Electec for the election for February which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner P.K.: We contacted Mr. Mitch from the Clerk's Office to hire him to oversee the election for this year.

Commissioner J.C.K.: Okay, and I'm going to designate Commissioner Howell as the person to speak with Mr. Mitch for the upcoming election.

Commissioner John C. Kenny made a motion to adjourn the meeting which was seconded by Commissioner Todd Howell and carried unanimously at 8:40 P.M.

Respectfully submitted,



John Ur  
District Clerk

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## WOODBIDGE FIRE DISTRICT NO. 1

### MONTHLY BILL LIST

January 5, 2011

Date	Num	Name	Memo	Amount
<b>Voucher - Columbia Savings</b>				
01/01/2011	10682	Catherine Crowe	Reimbursement - Health Coverage December 2010	-762.20
01/01/2011	10683	JOHN TAKACS CONSTRU...	Rent - 400 School Street & Back Garage - January 2011	-1,875.00
01/05/2011	10684	Comcast	2 - Digital Adapter Service Fee	-4.17
01/05/2011	10685	Delta Dental Plan of NJ	Dental Coverage - Group# 01063 1/1/11 - 1/31/11	-9,344.74
01/05/2011	10686	Madsen & Howell, Inc	Supplies	-529.10
01/05/2011	10687	United Computer Sales & Ser...	Monthly Maintenance - December 2010	-582.00
01/05/2011	10688	Vision Service Plan	Acct#120784800001 - Vision Coverage - January 2011	-1,179.80
01/05/2011	10689	Dorothy Wilcox	Reimbursement Health Benefits - December 2010	-419.88
01/05/2011	10690	John Ur	Monthly Fee - December 2010	-4,333.33
01/05/2011	10691	Sophie Bader	Reimbursement - Health Benefits - December 2010	-419.88
01/05/2011	10692	Aim Uniform	Vitello & Paul - Embroidered Named and Officer Bars	-208.00
01/05/2011	10693	AT&T	Long Distance - Clerk	-90.79
01/05/2011	10694	Elizabethtown Gas	Acct# 2164284700 - Firehouse	-579.97
01/05/2011	10695	Eric M. Bernstein & Associate...	Professional Services rendered 11/1/10 - 11/30/10	-962.50
01/05/2011	10696	Image First	Laundry Service	-99.51
01/05/2011	10697	James P. Flood	Professional Services - 2008 NJDHSS RTK Survey	-2,471.43
01/05/2011	10698	Joshua Marcus Group	Fire hats	-1,960.00
01/05/2011	10699	Madsen & Howell, Inc	Supplies	-84.70
01/05/2011	10700	Mary Ann Sofka	Minutes - November 22, 2010 & December 1, 2010 Meetings	-312.50
01/05/2011	10701	Michael A Bilyak Electrical C...	Electrical Repairs in Firehouse	-1,436.00
01/05/2011	10702	Modern Fuel Oil Co, Inc	Oil for 400 School Street	-465.00
01/05/2011	10703	Stone Mountain Printing	2011 Vacation Schedules	-131.30
01/05/2011	10704	Tom's Mower Repair	Equipment Repair - 2 - Round Hole Strainer & 1 - Bowl Gasket	-96.52
01/05/2011	10705	Verizon Wireless - Laptop Mo...	Account #982554463-00001 - Laptop Modems	-832.21
01/05/2011	10706	WOODBIDGE PRINTING	500 - Business Cards - Fire Commissioner Todd Howell	-59.45
01/05/2011	10707	AT&T	Long Distance - Landline	-33.13
01/05/2011	10708	James P. Flood	Professional Services - 2009 NJDHSS RTK Survey	-1,932.51
01/05/2011	10709	Verizon Wireless	Acct# 585555042-00001 - Cell Phones	-114.03
01/05/2011	10710	Auto Parts of Woodbridge	H9007 bulbs	-32.00
01/05/2011	10711	Middlesex County Fire Acade...	11/29/10 Taxpayer Burn Bldg Drill	-275.00
01/05/2011	10712	Associated Restaurant Servic...	Oven Repair	-110.00
01/05/2011	10713	Elizabethtown Gas	Acct #8116341423 - Back Garage	-42.03
01/05/2011	10714	Gen-el Safety & Industrial Pro...	1 - Calibration Mix, QRAE Plus Four Gas	-306.52
01/05/2011	10716	Home News + Tribune	Account#076094 - 2011 Budget Notice	-87.11
01/05/2011	10715	Bowco Laboratories Inc	Regular Service - December 2010	-35.00
01/05/2011	10717	Home News + Tribune	Account#076094 - 2011 Budget Public Hearing Notice	-45.80
01/05/2011	10718	Image First	Laundry Service	-99.43
01/05/2011	10719	Campbell Supply, Inc	Engine #10 - Pump Primer Repair	-323.48
01/05/2011	10720	Global Products & Solutions, ...	Repair Bay Door #4	-215.00
01/05/2011	10721	Home News + Tribune	Account#076094 - 2011 Fire Election Notice	-51.20
01/05/2011	10722	Campbell Supply, Inc	#1-3-5 - Electrical Repairs	-469.38
01/05/2011	10723	Global Products & Solutions, ...	Replace Bottom Section on Overhead Door	-951.63
01/05/2011	10724	Arctic Falls	12 - 5 Gallons of Water	-78.00
01/05/2011	10725	Campbell Supply, Inc	Truck #6 - Chassis/Fire Pump/Aerial/Generator PM Service & Misc ...	-4,333.79
01/05/2011	10726	Fire Fighters Equipment Co., ...	1 Gal. Wescodyne Plus Broad Spectrum Cleaner/Disinfectant	-78.76
01/05/2011	10727	Life Insurance Company Of N...	Volunteer Life Insurance- Policy # GL-5474	-387.02
01/05/2011	10728	Lowe's	Supplies	-288.91
01/05/2011	10729	Staples	Supplies - Acct# 7972 3200 0002 1825	-185.33
01/05/2011	10730	United Parcel Service	Shipping	-7.92
01/05/2011	10731	Verizon	Landline	-49.32
01/05/2011	10732	Fire Fighters Equipment Co., ...	20 - AV-2000 Lens & 7 - Frame Mounting Hardware Kit	-1,210.64
01/05/2011	10733	MIDDLESEX WATER COMP...	Hydrant Bill - December 2010	-36,598.09
01/05/2011	10734	Gregory Goodman, Esq	Professional Services Rendered - January 2011	-3,900.00
01/05/2011	10735	Standard Insurance Company	Life Insurance - Policy #136829	-3,028.16
01/05/2011	10736	World Wide Web Communic...	12 - Web site Hosting Jan - Dec 2011 & ZipEdit Licensing Fee 2011	-430.00
01/05/2011	TEPS	State of New Jersey- Health ...	Retiree Health Benefits January 2011	-21,719.10
01/05/2011	TEPS	State of NJ- Health Benefits ...	Health Benefits & Prescription Coverage - January 2011	-44,900.66
01/05/2011	10737	Verizon	Clerk/CAD/Fire Alarm	-154.87
01/05/2011	10738	Emergency Software Product...	Inspection System - Maintenance Coverage 1/7/2011 - 1/6/2012	-500.00
01/05/2011	10739	Township of Woodbridge-Co...	Phone Bill - November 2010	-212.57
01/05/2011	10740	Barbara Golden	Medicare Reimbursement - July 2010 to December 2010 (Adjusted)	-493.80
01/05/2011	10741	Dorothy Wilcox	Medicare Reimbursement - July 2010 to December 2010 (Adjusted)	-493.80
01/05/2011	10742	John Tomko	Medicare Reimbursement - July 2010 to December 2010 (Adjusted)	-987.60
01/05/2011	10743	Joseph Karnas	Medicare Reimbursement - July 2010 to December 2010 (Adjusted)	-987.60
01/05/2011	10744	Louis Bader	Medicare Reimbursement - July 2010 to December 2010 (Adjusted)	-987.60
01/05/2011	10745	Martin Snyder	Medicare Reimbursement - July 2010 to December 2010 (Adjusted)	-987.60
01/05/2011	10746	Peter Fenick	Medicare Reimbursement - July 2010 to December 2010 (Adjusted)	-987.60

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/05/2011	10747	Richard Gould	Medicare Reimbursement - July 2010 to December 2010 (Adjusted)	-987.60
01/05/2011	10748	Sophie Bader	Medicare Reimbursement - July 2010 to December 2010 (Adjusted)	-493.80
01/05/2011	10749	PSE&G	Electric - 400 School St & Back Garage	-107.36
01/05/2011	10750	PSE&G	Electric - Firehouse	-855.10
01/05/2011	10751	Avaya, Inc	#0100016876 Service Agreements	-447.72
01/05/2011	10752	Bart & Bart, Certified Public A...	2011 Budget Preparation	-1,500.00
01/05/2011	10753	Central Municipal Joint Insura...	1st Installment - Liability Insurance & Workers Compensation	-43,233.52
01/05/2011	10754	MegaPath Inc	Account #1826573	-196.01
Total Voucher - Columbia Savings				-206,173.08
<b>TOTAL</b>				<b>-206,173.08</b>

THE BOARD OF FIRE COMMISSIONERS DISTRICT NO 1

TREASURER'S REPORT  
05-Jan-11

PREVIOUS BALANCE 12/01/10	\$	2,716,612.28
DEPOSITS		88,527.85
PAYROLL AND RELATED TAXES		-317,526.24
CURRENT BILLS		<u>-206,173.08</u>
ENDING BALANCE 01/05/11	\$	<b>2,281,440.81</b>

# 2011 ADOPTED BUDGET RESOLUTION

## WOODBRIIDGE TOWNSHIP

(Name)

### Fire District No. 1

FISCAL YEAR: From January 1, 2011 to December 31, 2011

WHEREAS, the Annual Budget for the WOODBRIDGE TOWNSHIP Fire District No. 1 for the fiscal year beginning January 1, 2011 and ending December 31, 2011 has been presented for adoption before the Board of Commissioners of the WOODBRIDGE TOWNSHIP Fire District No. 1 at its open public meeting of JANUARY 5, 2011; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

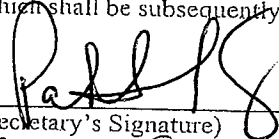
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 7,845,417, which includes amount to be raised by taxation of \$ 6,217,859 and Total Appropriations of \$ 7,845,417; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the WOODBRIDGE TOWNSHIP Fire District No. 1, at an open public meeting held on JANUARY 5, 2010 that the Annual Budget of the WOODBRIDGE TOWNSHIP Fire District No. 1 for the fiscal year beginning January 1, 2011 and ending December 31, 2011 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$7,845,417, which includes amount to be raised by taxation of \$6,217,859 and Total Appropriations of \$7,845,417; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature)  
*Acting Secretary*

1/5/11  
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
KENNY, JOHN C	X			
HOWELL, TODD	X			
GARDNER, KENNETH	X			
Kenny, Patrick	X			
GOULD, RICHARD				X

*Motion to accept Comm. Howell, seconded by Comm. P. Kenny, AIF.*

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2010 budget appropriations have insufficient balances to meet the 2010 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

From		To	
600 - FF Salaries	\$24,000.00	600 - FF Overtime	\$24,000.00
600 - FPB Salaries	<u>7,000.00</u>	600 - FPB Overtime	<u>7,000.00</u>
 TOTAL	 <u>\$31,000.00</u>	 TOTAL	 <u>\$31,000.00</u>

**MOTION** to accept resolution made by Comm. Howell, seconded by Comm. P. Kenny all in favor.

John C. Kenny, President	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Todd Howell, VicePres	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Kenneth Gardner, 2 <sup>nd</sup> V.P.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Patrick Kenny, Treasurer	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Richard Gould, Secretary	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No <u>X Absent.</u>

Adopted, January 5, 2011

Date

John Ur, Clerk

~~Richard Gould, Secretary~~

Patrick Kenny, Acting Secretary

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, NJS 40A: 14-78.17 provides that where any contract, commitment or payments are to be made prior to the adoption of the budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

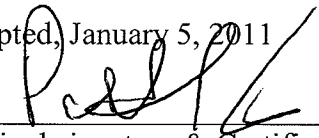
WHEREAS, the date of this resolution is prior to January 15, 2011; and

WHEREAS, the total appropriations on the 2010 budget exclusive of any appropriations made for interest and debt redemption charges and capital improvements, is the sum of \$7,805,427; and

WHEREAS, fourteen percent of the total appropriations in the 2011 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund in said 2010 budget is the sum of \$1,092,760.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of the Township of Woodbridge, Fire District No. 1, that the temporary 2011 budget be approved in the amount of \$1,092,760.

ROLL CALL VOTE:	YES	NO	ABSENT
Comm. John C. Kenny	X		
Comm. Todd Howell	X		
Comm. Kenneth Gardner	X		
Comm. Patrick Kenny	X		
Comm. Richard Gould			X

Adopted, January 5, 2011  


Original signature & Certification by Richard Gould, Secretary — *Patrick Kenny*  
*Acting Secretary*

*Motion to accept Comm P. Kenny,  
seconded by Comm. Howell, AIF.*